



APPLICATION FORM

GLOBAL STAINLESS SUPPLY, INC., IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE AGAINST APPLICANTS OR EMPLOYEES BASED ON RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE, CITIZENSHIP, DISABILITY, MILITARY STATUS OR CHARACTERISTICS PROTECTED BY APPLICABLE LAW. APPLICANTS WHO REQUIRE REASONABLE ACCOMMODATION TO COMPLETE THE APPLICATION AND/OR INTERVIEW PROCESS SHOULD NOTIFY THE DIRECTOR OF HUMAN RESOURCES.

PERSONAL BACKGROUND INFORMATION

POSITION APPLYING FOR: _____ DATE: _____

NAME: _____
 LAST FIRST MIDDLE

ADDRESS: _____
 STREET CITY STATE ZIP

TELEPHONE _____

Are you eighteen years of age or older? Yes No

Are you legally authorized to work in the United States? Yes No

(If offered a position by GSS, you will be required to provide documentation that proves your identity and employment eligibility).

Have you ever been convicted of a crime (excluding minor traffic violations)? Yes No

If so, provide complete details, including the date of conviction and incarceration, if any, and disposition, including any suspended sentence, fines, probation, deferred adjudication, or similar disposition. Conviction of a crime is not an absolute bar to employment.

All relevant circumstances, such as how long ago the conviction occurred and the crime involved, will be considered in relation to specific job requirements: _____

Are you able to perform the functions of the job for which you are applying as described or demonstrated to you or as identified in the job description, if one has been provided to you, with or without any accommodations? Yes No

EDUCATION

	Name & Location of School	Course of Study or Major	# of Years Completed	Diploma Degree
High School				
College				
Graduate				
Vocational				

List any other skills that you may possess including computer software skills that qualify you for the job for which you are applying:

WORK HISTORY

List all employers for whom you have worked over the last 10 years starting with the most recent employer; furnish dates and explanations for each period of employment of one month or more. If you were self-employed, please indicate. Do not omit any employment during the last 10 years.

Position held: _____ Employer: _____
Dates: _____ Location: _____
Supervisor: _____ Telephone: _____
Position Responsibilities: _____
Reason for leaving: _____ Salary: _____

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OTHER POSITIONS

Position Held	Dates	Employer	Location

WORK REFERENCES

NAME	ADDRESS	PHONE	RELATIONSHIP	YEARS KNOWN
1				
2				

EMERGENCY CONTACT NAME:

PHONE NUMBER:

CERTIFICATION AND INFORMATION TO APPLICANT

" I certify that I completed this application and that all facts and information provided by me are true and complete to the best of my knowledge. I understand that any misstatement, omission, falsification, or factual misrepresentation in this application shall disqualify me from consideration for employment by Global Stainless Supply, Inc. (GSS) or, if hired, result in disciplinary action up to and including termination of employment.

I authorize GSS to evaluate me for employment purposes and to verify any and all information furnished by me, or other information that may be disclosed about me, during the evaluative process. In addition, I authorize GSS to contact all law enforcement agencies; any or all of my previous employers, references, and educational institutions; an otherwise to fully investigate my suitability for employment, character, general reputation, personal characteristics, mode of living, work habits, skills, or abilities, including contacting a credit bureau, credit agency, or other consumer reporting agencies of its choice. I understand that the results of any such investigation may be disclosed to GSS management personnel and other personnel involved in the employment decision, and I consent to such disclosure. I also consent to the disclosure of such information as may be required by law. In connection with and in consideration of GSS undertaking to review my application for employment, to conduct the investigation, and to consider me for hire, I release, waive, indemnify, and hold harmless GSS, and its affiliates, representatives, consultants, officers, directors, managers, supervisors, employees, and agents from and against any and all liabilities, losses, demands, claims, or suits for any injury or damage, of any kind, character, or nature. **INCLUDING THOSE FOR ANY INJURY OR DAMAGE RESULTING FROM NEGLIGENCE WHETHER SOLE CONCURRENT OR GROSS** that is or is alleged to be caused by or contributed to by GSS, and that I may suffer or sustain as a result of the creation, acquisition, dissemination, or use of any such information.

I acknowledge and agree that this employment application is not a contract or a legal guarantee of employment. If hired by GSS, I understand that my employment will be at will and not for any specific term, and that either I or GSS may terminate my employment at any time, with or without reason or advance notice. I further understand that no officer, director, supervisor, employee, or representative of GSS, other than the President, has the authority to enter into any agreement for a specified period of employment, or to make any statement contrary to the provisions outlined above.

If hired, I agree to comply with all rules, regulations, and operating procedures established by GSS, including but not limited to all rules of conduct. I further agree that I will not disclose, directly or indirectly, during the term of my employment or thereafter, any proprietary or confidential information of the Company's trade secrets, to any person, firm, or corporation or use such information other than in the course of my employment with the Company. I further agree that I will honor any presently effective secrecy agreement with former employers. GSS assures that I am not and will never be required as a condition of employment to disclose any confidential information, technical know-how or trade secrets of a proprietary nature of any former employer and I agree not to disclose any such information, know-how or trade secrets to GSS.

I have read in full and understand the above statements and conditions of employment."

Applicant Signature

Date